

**Airport Board
Minutes of Regular Meeting
June 7, 2017**

Present: Ed Holloway, Ron Holmes, Bruce Bellemore, and Don Meyers.

Absent: Jerry Beebe

Also Present: Molly McGovern, City Manager, Sharon Powell, Mayor Pro-Tem, Larry Murry, Director of Codes Administration and Jaime Blackburn, Secretary.

2. Approval of Minutes:

Ron Holmes motioned to approve the April 5, 2017 meeting minutes. Ed Holloway seconded. Motion carried.

3. Visitors:

Brad Eales

4. Old Business:

Bruce Bellemore stated the roof still has leaks. Someone need to go there when it is raining to see where they are coming from. Per Larry Murry, Brent Bishop was there the last big rain and it was dry as a bone. Bruce thinks someone should crawl up in the attic and see next rain we have. Beacon light still needs to be installed and also the cap for the furnace needs installed. No one has a ladder on the board and would like Larry to have someone take care of this as well. Bruce mentioned that after signing a waiver that the City is not responsible for accidents, he feels the city should be the ones making the repairs.

Ron Holmes said half the lights are out in the building and wants them all fixed.

Don Myers is waiting for a bid on separating the card reader and the pump. So we can use the pump independently.

Ed stated then we would need someone in the office to handle the fuel sales.

The board asked if the city received any feedback from the new letters sent out. Molly McGovern stated they had one reply. The gentleman said he would never land in Excelsior because of the RC planes people are always flying on the runway when he has tried to land.

We added two more names to the hangar list.

5. New Business:

Bruce Bellemore asked about the FBO presence at the airport. Molly McGovern stated she need to know the direction the board wanted to go. Bruce said that the board would like an RFP to go out to see if anyone is interested besides Charlie Worth.

Bruce asked where Don was with the Capital Improvements form.

Molly McGovern talked to Collin McKee yesterday, he was the FBO at Clay County Airport. He now works for an engineering firm in Riverside. They are trying to get their name out there and is willing to do some free work. He is willing to come up to the airport and see what needs to be done. He asked for a copy of our Hangar Lease Agreement and no one has a copy. He also asked for the minimum standards for FBO, airport rules and regulations. He said if we are going to continue selling fuel then we need more sales. We need to at least have ___ just in case someone wants to sue if the gas goes bad. Second thing she wanted to discuss with the board was the golf course. In looking at office trailers to food truck to use during the construction. Molly thought they could use the airport during construction. Instead of using money for trailer or food truck, use those funds to repair the airport. The board agreed and thought it was a great idea. This will give the airport an opportunity over the winter time approximately six months that a cook will be on staff and you could market events for people to fly in and eat. This will build some activity and traffic at the airport. Molly stated it's easy to get mad at each other if you don't talk about things. The board and golf course can set boundaries for each other. The airport will staffed 7 days a week. We are hoping the project lasts from October to early April or May. There are also ideas for a permanent presence at the airport like a maintenance shed for Park and Rec or Golf Course who

can rent building to bring in income to the airport.

There was a discussion on septic tank at the airport.

Discussion on fuel and what else can use the fuel at the airport besides airplanes.

Bruce Bellemore stated the board is short two members.

Ed Holloway asked the board if anyone has ever come up with a priority list for the airport. Don Meyers stated that this Saturday they are going to come up with a list of items that need to be fixed. They decided to meet at the airport after the meeting instead of Saturday to come up with the list of priorities.

Molly wanted airport manager to meet with Kris and Tim from the golf course to work out a plan.

Don Meyers suggested reaching out to Tom Creel. Stated he might have an interest to be on the board.

6. Manager's Report:

We did not go over a manager's report. Don Meyers discussed the MAMA Conference he attended in April.

7. Comments:

No Comments.

8. Adjourn:

Ron Holmes motioned to adjourn the meeting. Ed Holloway seconded. Motion carried.

The meeting adjourned at 4:45 pm. The next meeting is scheduled for Wednesday, July 5, 2017 at 4:00 pm.

Jaime Blackburn
Airport Board Secretary