

**Airport Board
Minutes of Regular Meeting
April 6, 2016**

Present: Marlyn Atkinson, Bruce Bellemore, Ed Holloway, Ron Holmes, and Jerry Woods.

Absent: Jerry Beebe and Don Meyer, Airport Managers.

Also Present: Sharon Powell, Councilwoman, David Haugland, City Manager, Larry Murry, Director of Codes Administration, and Shannon Stroud, Airport Board Secretary.

- 2. Approval of Minutes:** Jerry Woods motioned to approve the March 2, 2016 meeting minutes; Bruce Bellemore seconded the motion with the amendment of the memorial bench; it is only for Dan Kirkpatrick. Motion approved with amendment.
- 3. Old Business:**
 - Memorial For Kirkpatrick** – the bench has been ordered.
 - Navion** – was given 2 months to move the plane.
- 4. New Business:**
 - Mowing** – David Haugland has contracted Parks and Recreation and Public Works to share the mowing.
 - Ribbon Cutting** – the ribbon cutting is April 16, 2016 and all advertising has been submitted.
 - Runway Lights** – are out at the end of the runway.
 - Editor at Standard** – the new editor at the Excelsior Springs Standard is doing a report on the airport.
 - Survey** – the survey work in conjunction with MoDOT, will be done tomorrow, Thursday, April 7, 2016 from 7:00 am – 5:00 pm.
 - Renting Hangars** – Jerry Woods has spoken with 4 new people wanting to rent hangars and is requesting a report from the Finance office for an update.
 - Liability Insurance** – the board received a copy of the insurance with Triple A. Board members will get a copy to the city.
 - Painting of Fuel Tank** – the state required the fuel tank to be painted. The Codes Department has put one coat of paint on it and will put a second coat when weather permits.
 - Paint for Interior and Tie Downs** – new tie downs were picked up, paint for the interior is here, gutters will be fixed before the ribbon cutting, and also base boards.
- 5. Manager's Report:**
 - Next Saturday is painting day in the kitchen. Phil, Ray and I will finish the kitchen off and if we have enough paint start on the hallway.
 - We still need to get on the office hangar roof to figure out when the ceiling azimuth in the office is not working. It has power, just is not communicating with the roof. Perhaps Marlyn knows?
 - While we are up there we will change out the windsock so we look good for the 16th. We may take the old one and put it on the pole on the west hangar.
 - Once we have a new (used) computer Jerry will transfer our files from Double Check and anything else worth saving.
 - We need the rust removed and the fuel tank painted and the pump calibrated this week; ahead of selling fuel on the 16th.
 - David Haugland spoke of someone coming out and re-gluing the baseboard up. It would be nice ahead of the 16th.
 - I will meet with airports of cities of about the same size at MAMA to have a collection of Emergency Response Plans sent, so we can work with ESFD.
 - I have been in contact with the Elms (sales) and will work up a block rate for the summer events.

- Bruce, Phil, Connie and I met with the BBQ on the River Committee and will attend their meetings regularly until the event.
- We have booked Memorial Day weekend to the Mid-West Sonex Owners fly-in. Leaving just June and July open for events until fall.
- The New 3EX Facebook page continues to receive a record number of hits. We are using it and the Missouri Pilots Association Facebook page to advertise our activity.

6. Comments: None.

7. Adjourn: The meeting adjourned at 4:20 pm. The next meeting is scheduled for Wednesday, May 4, 2016 at 4:00 pm.

Shannon Stroud
Airport Board Secretary