

**Excelsior Springs Airport Board  
Minutes of Meeting**

June 5, 2013

Meeting called to order by Jerry Woods at 4:00 pm.

**Item 1. Roll Call**

**Present:** Ron Holmes, Jerry Woods, Don Sharp, Ed Holloway, Marlyn Atkinson, Dan Kirkpatrick, Ambrose Buckman, David Haugland, Larry Murry, Joe Fontenot, and Shannon Stroud.

**Absent:** None.

**Visitors:** Bruce Bellemore.

**Item 2. Approval of Minutes:**

Marlyn Atkinson motioned to approve the meeting minutes of May 1, 2013; Don Sharp seconded. Motion approved.

**Item 3. Old Business:**

**Painting and Removal of Shed**– City Manager, David Haugland obtained a bid from Construction Services for the main building and the T-Hangars; it would cost approximately \$140,000 to paint. The shed that board members are recommending be removed will cost approximately \$3,000.

**Re-Surfacing Runway** – David Haugland is to contact the state. Marlyn Atkinson asked for fill dirt to be placed at the end of the hangars.

**Signs** – Ambassador Sign has not finished the sign near the fuel area.

**Fire Extinguishers** – Joe Fontenot has taken care of getting new extinguishers and is getting the others certified, should happen during the week of June 17, 2013.

**Instrument Rated Approach** – board members will leave the Instrument Rated Approach as is for now.

**Carolan Plane** – Dan Kirkpatrick received a call from a gentleman that is interested in the plane and suggested that he call Charlie Wirt.

**Item 4. New Business:**

**Operator** – board members made a request for an operator so planes and people will use the airport. A city employee was suggested. It was discussed to obtain an FBO before the runway gets paved. To do that RFP's would need to go out and a lease created.

**Lower Hangar Rent** – last month board members approved to lower hangar rent, \$100 per month and one month free if a tenant pays 6 months in advance; the issue be addressed by the City.

**Pancake Breakfast** – Saturday, June 22, 2013. Board members will meet at the airport on Friday, June 21<sup>st</sup> to prepare.

**Item 5. Manager's Report:**

Dan Kirkpatrick reported a problem with the fuel pump and the phone line. Birds are building a nest underneath the pump creating the problem. It is fixed for now.

**Item 6. Adjourn**

The meeting adjourned at 4:39 pm. The next meeting is Wednesday, July 3, 2013 at 4:00 pm.

Shannon Stroud, Secretary