

**Excelsior Springs Airport Board
Minutes of Meeting**

June 11, 2009

Meeting called to order by Dan Kirkpatrick at 6:00 PM.

Item 1. Roll Call

Present:

Board Members: Dan Kirkpatrick, Ron Holmes, Marlyn Atkinson, Buddy Bunch,
David Jones

Staff Representative – Todd Probasco

Visitor: Ed Holloway

Item 2. Approval of Minutes

A motion was made by Ron Holmes to approve the May 14 minutes; Marlyn Atkinson seconded. Motion Approved.

Item 3. Visitors Section

No presentations.

Item 4. New Business

Dan Kirkpatrick suggested that Old Business be included as a standard agenda item as his report covered both material previously discussed as well as new material.

He has received a quotation from D. R. Petroleum in Chillicothe for a replacement fueling system that included both the credit card pump and billing system and a new 2,000 gallon double wall tank. The tank was included in the quote because they felt that it would be very difficult to get fuel delivered into the tank that is currently located at the airport. The current tank holds only a total of 1,000 gallons in two compartments and is designed to be filled from a type of delivery truck that is no longer being used. The current delivery and unloading equipment would not be able to deliver an accurate amount, safely, into the current tank. The quote that included a new tank was approximately \$43,000. By substituting some used equipment, the total could be reduced to \$36,986.

The board discussed the design of equipment, possible sources of used equipment, and comparing this bid, on a line by line, basis with others already received. The City Manager had expressed his desire to see a line by line comparison of all bids received to ensure that

we are looking at a like-to-like comparison.

Buddy Bunch asked about security measures to prevent vandalism. It was reported that this had not been a problem in the past, although there had been a short time where some fuel theft was occurring. The board felt the most effective measure would be to ensure that the gates were closed, and proper signage regarding airport vandalism being a Federal Offense would be adequate. It was also suggested that a motion sensing camera be installed, and additional lighting for the area be considered.

Dan Kirkpatrick asked Ron Holmes to obtain a fresh bid from the company that he had been talking to about the fueling system, and said that he would check with the City Manager to see if any earlier bids had been received in his office.

Buddy Bunch reported that he had been in contact with the BBQ Contest group regarding the Fly-in that has been associated with the contest in recent years. The dates for this year's event will be August 14 and 15. They Fly-in will be on the 15th. The Optimists have agreed to do the breakfast this year, and BBQ is planned for lunch. The group is looking for other activities. It was suggested that the Young Eagles program be contacted regarding airplane rides for children. Marlyn Atkinson said that he will contact that group. It was also suggested that someone contact one of the traffic helicopters about attending as has been done in the past.

Todd Probasco reported that the City Public Works department is still considering the possibility of doing some asphalt repairs at the airport. It was believed that there would be some money available in the Transportation Trust Fund to cover the expense. However, at this time it is still uncertain as to whether there will be a surplus in that fund because of difficulties encountered in some of this years street repairs. Todd will continue to monitor this.

Ron Holmes reported that there were a number of cleanup-fixup items at the airport that needed to be done and he suggested another work day be planned for the airport. He would like this to include cleaning up the back room of the main hangar, the kitchen area, and repairing leaks in the roof. There is a possibility of the donation of new furniture for the lobby, but Ron felt that we needed to get the leaks fixed first. The date for the work day was set for Saturday July 11.

This started a discussion on the possibilities of what technology could be used to patch the roof leaks. It has been over ten years since the last time the roof was completely coated and newer style coatings may be available. Buddy Bunch reported that the Golf Course is getting their roof sprayed and he will get information from the company doing that work regarding their suggestions/quote for doing the main hangar and tee hangars. Marlyn Atkinson said that Roosterville Airport has a company that comes in on a schedule to spray

their roofs. He will contact Paul Stuber about that service.

Dan Kirkpatrick said that the office roof needs replacement also and that he would suggest a metal roof. A cost comparison needs to be accomplished while bids are being obtained.

Repairs to hangar doors, door insulation, and insulation in the Morton building were also discussed. Most or all of that work could be included in the work day agenda.

Ron Holmes reported that he had talked to a flight school about relocating to Excelsior Springs but no decisions have been made. Dan Kirkpatrick reported that he hasn't heard any more from Safewing Aviation about their interest in relocating to 3EX.

The lower hangar rental rates were to take effect immediately, but no one was certain if the bills that went out for June reflected the new pricing. Tee hangars are now \$75 and enclosed hangars \$150. It is expected that the lower rates will attract new renters to fill in the spaces we have available. Terry Littrel will be picking up his tractor and mower, which will open up one more tee hangar space.

The new City website was discussed. Several errors appear on the airport page, but are already known and being fixed. Effective immediately the minutes from the Airport Board will be sent to the city within three business days and will be posted on the web site. David Jones was given an e-mail address to submit the minutes.

Item 6. Adjourn

A motion was made by Ron Holmes to adjourn. Marlyn Atkinson seconded the motion. Unanimous vote to adjourn at 7:00.

The next meeting will be at the Hall of Waters on Thursday July 9, 2009 at 6:00 pm.