

**Excelsior Springs Airport Board
Minutes of Meeting**

August 7, 2013

Meeting called to order by Jerry Woods at 4:00 pm.

Item 1. Roll Call

Present: Ron Holmes, Jerry Woods, Ed Holloway, Marlyn Atkinson, Dan Kirkpatrick, Larry Murry, Joe Fontenot, and Shannon Stroud.

Absent: Don Sharp, Ambrose Buckman, David Haugland.

Visitors: Bruce Bellemore.

Item 2. Approval of Minutes:

Ron Holmes motioned to approve the meeting minutes of June 5, 2013; Marlyn Atkinson seconded. Motion approved.

Item 3. Old Business:

Painting and Removal of Shed– Airport Board members were given a cost of \$3,000 to have the shed removed by Public Works but nothing is happening. Board members would like the shed removed but don't have a way to haul off the debris. Marlyn Atkinson motioned for removal of the shed by Public Works; Ron Holmes seconded. Motion approved. Dan Kirkpatrick offered to purchase paint for the building and board members will help paint so it looks better for the BBQ and Fly-In. Ron Holmes motioned for the removal of the fiberglass at the same time the shed is taken down, while the dumpsters are there; Ed Holloway seconded. Motion approved.

Navion – Marlyn Atkinson has an inquiry for the Carolan Navion. The contact name will be given to David Haugland.

Resurface Runway – contact has been made with the State, Excelsior Springs is still on the list for resurfacing but no official letter has been received. The project will begin sometime in the spring of 2014.

Fire Extinguishers – Joe Fontenot was thanked for taking care of getting new extinguishers and getting the others certified.

Item 4. New Business:

BBQ and Fly-In Pancake Breakfast– Friday, August 16, 2013, board members will hold their work day to prepare for the Fly-In, Saturday, August 17, 2013 beginning at 9:00 am with a Pancake Breakfast and then lunch provided by Wabash.

Operator – board members made a request to the City for an operator or a city employee to attend at the airport until an operator is obtained. Marlyn Atkinson motioned to pursue the possibility of having an attendant from the City or an operator; Ron Holmes seconded. Motion approved. Marlyn Atkinson motioned for the President of the Board to go before the City Council to request that RFQ's go out for an operator at the airport; Ron Holmes seconded. Motion approved.

Lowered Hangar Rent – last month board members approved to lower hangar rent to \$100 per month and one month free if a tenant pays 6 months in advance; the new rate was put into effect August 1, 2013. A contact sheet was created by Joe Fontenot and reviewed by board members to assist the City's Finance Department with records and contact information for hangar space. Board members asked that the lowering of rent be advertised where possible and be posted at the airport.

Item 5. Manager's Report:

Airport Office – Ed Holloway paid for new blinds in the airport office and Dan Kirkpatrick and his wife installed them. A load of fuel has been received and the pump is fixed. The current price is \$5.40.

Budget – Jerry Woods asked to see the budget for the Airport.

Item 6. Comments

None.

Item 7. Adjourn

The meeting adjourned at 4:35 pm. The next meeting is Wednesday, September 4, 2013 at 4:00 pm.

Shannon Stroud, Secretary