

**Cemetery Board
Minutes of Regular Meeting
May 6, 2015 – 5:00 pm**

Present: Bob Carlton, Linda Shumate, and James Weyrauch.

Absent: Scott Buckman, Ryan O’Dell, and Councilwoman Sharon Powell.

Also Present: David Haugland, City Manager, and Shannon Stroud, Cemetery Board Secretary.

2. **Approval of Minutes:** David Haugland, City Manager announced that Ryan O’Dell submitted his resignation as board member. Linda Shumate motioned to approve the February 4, 2015 meeting minutes; James Weyrauch seconded. Motion and minutes of February 4, 2015 approved. The April 1, 2015 meeting minutes cannot be approved for quorum issues and will be brought back to the June 2015 Cemetery Board Meeting.
3. **Budget Spreadsheets:** James Weyrauch motioned to approve budget spreadsheets for March 2015; Linda Shumate seconded. Motion approved.
4. **Old Business:**
 - Fence Row** – Update by David Haugland, City Manager, the decision has been made to put blue spruce shrubs in place of the fence between Crown Hill Cemetery and Century Park.
 - Cemetery Spring Clean-Up** – went well in both cemeteries. The new wording in the Rules and Regulations will be taken to City Council after the clean-up.
 - Straightening of Monuments** – additional monuments will be reset in the fall of 2015 again.
 - Mausoleum** – is checked on, especially when it rains, the inside is being cleaned for Memorial Day, flowers will be planted in the pots at the entrance and reseeding has been done at the cemeteries.
 - Mowing and Trimming** – the mowing has been done at both cemeteries but it doesn’t appear that the trim work has been done. David Haugland will make a call to ensure it’s done before the holiday.
5. **New Business:**
 - Board Member Resignation** – Ryan O’Dell submitted his resignation. If you know of anyone that would like to serve as a board member, they may fill out an application through the city website or pick up a paper copy from Shannon Stroud in the City Manager’s office.
 - Camera’s** – If things continue to be destroyed at the cemeteries, a camera may be purchased.
6. **Comments:** None.
7. **Adjourn:** The meeting adjourned at 5:15 pm. The next meeting is scheduled for Wednesday, June 3, 2015 at 5:00 pm.

Shannon Stroud
Cemetery Board Secretary