

**Cemetery Board  
Minutes of Regular Meeting  
July 2, 2014 – 5:00 pm**

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**Present:** Ryan O’Dell, Linda Shumate, Jim Weyerauch, and Scott Buckman.

**Absent:** Bob Carlton.

**Also Present:** Ambrose Buckman, Mayor, David Haugland, City Manager, and Shannon Stroud, Cemetery Board Secretary.

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2. **Approval of Minutes:** Linda Shumate motioned to approve the Cemetery Meeting minutes of May 7, 2014; James Weyrauch seconded. Motion approved.
3. **Budget Spreadsheet:** Board members asked for an explanation of the trust accounts. David Haugland provided answers. The accounts in question are in regards to the accounts acquired since the city took over and that they can only utilize money from the interest of the accounts. Scott Buckman motioned to approve the May 2014 budget spreadsheet. James Weyerauch seconded. Motion approved.
4. **Old Business:**
  - Cemetery Roads** – the amount to repair the roads in Crown Hill Cemetery was approved by the Capital Improvements Authority and will be taken to City Council on Monday, July 7, 2014.
  - Graves** – several graves were checked by board members before this meeting, particularly the Yelton grave and some look great and some did not take to the seed. All graves have been seeded but some will need re-visited.
  - Mausoleum** – Brent Bishop checked the mausoleum after the rains and fixed a leak in one area.
5. **New Business:**
  - Trees** – were down after the storm but have been cleared.
  - Mowing of Cemeteries** – it is being considered to get a full-time staff member to do the mowing at Crown Hill and Hillcrest Cemeteries instead of using a contractor. The cost is being compared.
  - Rules and Regulations** – board members were asked to look at the rules and regulations and suggest revisions. Everyone is aware that the section with shepherds hooks needs revision, 2 shepherd’s hooks per grave is the recommendation.
6. **Comments:** None.
7. **Adjourn:** The meeting adjourned at 5:25 pm. The next meeting is scheduled for Wednesday, August 6, 2014 at 5:00 pm.

Shannon Stroud  
Cemetery Board Secretary