

**Cemetery Board
Minutes of Regular Meeting
September 7, 2016 – 5:00 pm**

Present: Lynette Manley, James Weyrauch, Linda Shumate, and Scott Buckman

Absent: Julie Long

Also Present: Sharon Powell, Mayor Pro-Tem, Steve Marriott, Interim City Manager, and Jaime Blackburn, Cemetery Board Secretary.

2. **Minutes of Meeting – July 6, 2016:** Linda Shumate motioned to approve the minutes of July 6, 2016. Scott Buckman seconded. Motion approved.
3. **Budget Spreadsheets – June 2016:** Steve Marriott, Interim City Manager did not have the budget in his packet so the board will review them next month.
4. **Old Business:**

Crop Land: Scott Buckman asked if anything has been done with the erosion problem. Steve Marriott said that when the crops are out the city will have to amend the contract to move crops and plant grass for a buffer strip to stop the runoff.
5. **New Business:**

Scott Buckman asked about straightening the stones. He wondered if it was an ongoing thing and if there is a map of what stones have been done. Steve Marriott thought we would have to ask Moore Monument that question. Dave Haugland gave us their contact information and stated they usually straighten the stones in the fall season. Steve also mentioned we set a budget and tell Moore Monument what we want done. Scott Buckman mentioned at Crown Hill Cemetery up to the east side/north side along the road they have not been done. Lynette Manley had a couple of things to mention. The first thing was the mowing at the cemetery. The weeds were very tall around the gravestones and hadn't been weed-eaten for quite some time around the gravestones. She had to pull the weeds around her husband's gravestone on August 14, 2016. The actual grass was tall but around the gravestone was even taller. Steve Marriott asked Lynette which cemetery and she said Hillcrest. He believes it was mowed on August 17, 2016. Lynette also mentioned she has had several people complain to her about the weeds.

Sharon Powell stated we have had an unusually wet season. At the time you are talking about it had only been nine days since the last time it was mowed. Normally we mow every two weeks and then when it is wet they cannot mow due to clumping. Unfortunately, the weather has not worked with us this season in terms of a good mowing season this year. Richard has been ill and has also lost employees so the city has been helping him out with getting the mowing back on track.

Steve Marriott mentioned that we will be putting an RFP together for a 3-year contract starting next year.

Lynette also mentioned that she thought we were going to put information on the sign at the entrance to help people locate gravestones. When she was there, a couple from out of town asked for help locating a grave and she did not see any type of markers. She remembers talking about it about a year ago about putting up a directory of some sort.

Linda Shumate thought that was in the works but was not done yet.

Steve Marriott asked if Lynette called Roberta. Lynette did not have her number. We gave Lynette Roberta's information.

Linda Shumate said we need to ask Shannon Stroud if the number has ever been added to the sign or if there are markers ordered.

Scott Buckman said that there are areas that are bare and are not new graves. We need to add seed out there too. Steve Marriott will have to check with Public Works.

Linda Shumate wondered if the Cultural Guild was having their tour this year. No one had heard anything. Steve also thought the seeding bare spots should be added to the RFP for next season.

6. **Comments:** Linda Shumate appreciates Steve Marriott stepping in to help the cemetery board.
7. **Adjourn:** Scott Buckman motioned to adjourn. Lynette Manley seconded. Motion carried. The meeting adjourned at 5:22 pm. The next meeting is scheduled for Wednesday, October 5, 2016 at 5:00 pm.

Jaime Blackburn
Cemetery Board Secretary