

EXCELSIOR CEMETERY TRUST COMPANY

9-29-10 minutes

Attendees: Renee, Roberta, Lynette, Deb

OLD BUSINESS

Began to identify which duties would be transferred from Roberta to newly elected treasurer Deb, but decided to leave things as they are until decision is made about going back under city.

Agreed that we need to document General manger duties. Renee stated we should all be trained as backups for GM.

Agreed we need contracts for mowing and farming services. Need to pull samples from internet.

Began review of farming financials from July 2009 – May 2010. Expenses identified \$255 chemicals & application by David Rhodus, \$355 fertilizer, \$708 seed and planting, \$379 trucking. Rec'd from Orrick Seed \$4700. Need to confirm that all transactions have been included.

Next meeting: ?

Respectfully submitted,

Deb Claussen

Secretary

10-25-2010