

**Cemetery Board
Minutes of Regular Meeting
October 5, 2016 – 5:00 pm**

Present: Lynette Manley, James Weyrauch, Julie Long, and Scott Buckman

Absent: Linda Shumate

Also Present: Brad Eales, Mayor, Sharon Powell, Mayor Pro-Tem, Steve Marriott, Interim City Manager, and Jaime Blackburn, Cemetery Board Secretary.

2. **Minutes of Meeting – September 7, 2016:** Scott Buckman motioned to approve the minutes of September 7, 2016. Lynette Manley seconded. Motion approved.
3. **Budget Spreadsheets – June 2016 thru September 2016:** Steve Marriott, Interim City Manager went through each month's budget spreadsheet. James Weyrauch made a motion to approve budget spreadsheets. Scott Buckman seconded. Motion carried.
4. **Old Business:** Scott Buckman discussed the mowing problem at the cemeteries. There are also some areas with dead grass that need tended too. Scott suggested mowing once per week instead of every two weeks. Steve Marriott stated it comes down to cash. We do not really bring in much money to cover more mowing costs. Steve Marriott stated the city plans on doing an RFP for mowing next year.
Stone straightening: Moore Monument will be out mid-late October to straighten stones.
Cemetery Cleanup: Third week in October 17-21
Crop land: Crops are out and Steve Marriott will get with Chad Birdsong on fixing the erosion problem this fall.
Lynette Manley wanted to let the board know that there is not a phone number on the signs at the cemetery for people to call if they are having trouble finding a grave.
5. **New Business:** Steve Marriott said he has Public Works going out to add dirt in areas. Steve Marriott said the city has received an email complaint about the mausoleum. Email complaint stated the ladder was missing. Since the city has maintained the cemeteries there has never been a ladder. For insurance purposes we will not have a ladder there at all times but the individual has been told a ladder will be there for them any time they want to go to the mausoleum. The mausoleum is over 100 years old and is in need of repairs. We are looking into getting a cost on the repairs.
6. **Comments:** No comments.
7. **Adjourn:** Scott Buckman motioned to adjourn. Julie Long seconded. Motion carried. The meeting adjourned at 5:37 pm. The next meeting is scheduled for Wednesday, November 2, 2016 at 5:00 pm.

Jaime Blackburn
Cemetery Board Secretary