

**Excelsior Springs Cemetery Board**  
**Minutes of Meeting**  
October 11, 2011

Meeting called to order by Chairman, Rene Sisk at 6:00 pm.

**Item 1. Roll Call**

**Present:** Board members Rene Sisk, Chrissy Craig, Gail Brown, Ryan O'Dell, Ambrose Buckman, and Shannon Stroud, Secretary.

**Absent:** Lynette McDaniel and David Haugland.

**Visitor's:** Nevin Spidle, Owner of Bross & Spidle Funeral Home.

**Item 1. Approval of Minutes**

Approval of the September 28, 2011 Cemetery Board Minutes will be considered at the November 2, 2011 meeting.

**Item 2. Discussion – Bross & Spidle Funeral Home**

Questions were asked by board members of Nevin Spidle of Bross and Spidle Funeral Home.

**Size** – of a grave is 4' x 8' and board members want to leave a minimum of 1' from one grave to another.

**Creating Rules and Regulations** – keep them simple and have the same rules for both cemeteries. Nevin suggested using the words “outer burial container” for cremations.

**Moving a monument** – is not suggested and is at the families expense, cost would be approximately \$400.00.

**Memorial Day Operator** – have someone at each cemetery that day that knows what they are doing and can answer questions.

**Fees for opening and closing** – are higher on Saturdays, Sundays, and Holidays. A \$250.00 fee is charged and that fee is also charged for cremations.

**Non-payment** – if a family can't pay for a funeral then the Funeral Director will refer them to the officials of the Cemetery.

**Payments for lots** - it was suggested not to take payments for lots.

**Double Burial** – many cemeteries are doing the double burial and the water issue should not be a problem.

**Digging** – Nevin uses Matt Marrant and Toby Polley uses Vester Cates. Nevin suggested board members talk to Matt or Vester and to Kris at New Hope Cemetery or someone at Fairview Cemetery to answer any further questions that arise with digging.

**Markers** – there is an extra fee for a marker, \$300.00 is the recommended fee to be put in the rules and regulations. Wooden markers will cause problems and are not allowed.

**Questions for the Contractor and requests from the board** – board members would like to see all payments sent to the City of Excelsior Springs at 201 E. Broadway instead of

using the Post Office Box, this will allow families the chance to utilize paying by credit card. They also would like to designate one board member to go with Roberta to learn how to sell a lot as a backup for emergency situations. Are Roberta's records computerized? They also would like a copy of the burial permit so they know what is being signed for when a lot is sold.

**Item 3. Continued Review to Establish Policies and Procedures**

**Monthly Expenditures Report** – the board requests a monthly expenditure list from Steve Marriott, showing amounts for lot sales, totals of all income and expenses for the cemeteries and include numbers related to the contractors fees. Board members would like to move the account at Blue Ridge Bank and Trust to a local bank. Steve Marriott was invited to the next meeting.

**Item 4. Comments**

None.

**Item 5. Adjourn**

Chrissy Craig motioned to adjourn the meeting at 7:20 pm; Gail Brown seconded. Motion approved. The next meeting will be Wednesday, November 2, 2011 at 6:00 pm.

Shannon Stroud/Secretary