

**Capital Improvements Authority
Minutes of Regular Meeting
September 11, 2017 at 4:00pm**

1. Roll Call:

Present: Mike Edwards, Gary Renne, Tray Harkins, Estella Morrison, Reggie St. John, and Mayor Brad Eales.

Absent: Carol Baxter.

Also Present: Mayor Pro-Tem Sharon Powell, City Manager Molly McGovern, Public Works Director Chad Birdsong, Finance Director Steve Marriott, Parks and Recreation Director Nate Williams, Building Maintenance Supervisor TR Kennedy, Building Official Larry Murry, and Authority Secretary Susan Conyers.

- 2. Approval of Minutes of June 12, 2017:** Tray Harkins motioned to approve the June 12, 2017 meeting minutes; Reggie St. John seconded. Motion approved.
- 3. Approval of Budget Spreadsheets - June, July, & August, 2017:** Steve Marriott, Finance Director briefed the Authority of the Financial Statements for Capital Improvements. Mike Edwards motioned to approve the June, July, and August spreadsheet totals as presented. Tray Harkins seconded. Motion approved.
- 4. Discussion – Minutes of Transportation Trust Meeting of August 10, 2017:** Chad Birdsong, Director of Public Works, briefed the Authority of the minutes of Transportation Trust and gave an overview of their last meeting. The minutes included the explanation of Mayor Eales notifying the Trans Trust members of combining the Trans Trust Board with Capital Improvements at the August 10, 2017 Trans Trust Meeting.
- 5. Approval of Trans Trust Financials:** Chad Birdsong, Director of Public Works, briefed the Authority of the Financial Statements for Transportation Trust, and gave explanation of the funds and budgets of the Transportation Trust. Tray Harkins motioned to approve the Trans Trust Financials presented. Reggie St. John seconded. Motion approved.
- 6. Approval of Hall of Waters HVAC Study:** Molly McGovern, City Manager, briefed the Authority of the agreement with STRATA Architects to complete a Preliminary Architectural Report to determine the feasibility of alternate solutions for heating and cooling the Hall of Waters building. The agreement would contract for engineering services to research the feasibility of a system that meets the City's goals for the building. It was proposed that STRATA Architecture Inc. be the project manager, and W.L. Cassell & Associates be the Mechanical/Electrical Engineer. Estella Morrison motioned to approve the Hall of Waters HVAC Study. Gary Renne seconded. Motion approved.
- 7. Comments:** There was additional discussion about the Cemetery Mausoleum study, Hall of Waters Drainage study, and various projects that are being worked on, particularly the Golf Course Clubhouse.
- 8. Adjourn:** The meeting adjourned at 5:03 pm. The next meeting is scheduled for Monday, October 9, 2017 at 4:00 pm.

Susan Conyers, Authority Secretary