

**Capital Improvements Authority  
Minutes of Regular Meeting  
January 17, 2012 - 4:00 p.m.**

Present: Ambrose Buckman, Gene Deckard, Mike Edwards, John Hill, Bob Ingle, and Estella Morrison.

Absent: Jim Alderson

Also Present: David Haugland, City Manager, Kent Cantrell, Fire Chief, Chad Birdsong, Public Works Director, Katie Noyd, Parks and Recreation Director, Steve Marriott, Director of Administrative Services, and Shannon Stroud, Authority Secretary.

**1. Approval of Minutes:** John Hill motioned to approve the December 12, 2011 meeting minutes; Mike Edwards seconded. Motion approved.

**2. Approval: Budget Spreadsheet:** Authority members reviewed the Budget Spreadsheet for December 2011, presented by Steve Marriott, Director of Administrative Services. The Beginning Balance is \$2,016,780.04. Total Revenues are \$71,893.63. Total Expenditures of \$47,687.02 leave a Total Ending Balance of \$2,040,986.65. Committed Funds were reviewed individually. The Hall of Waters Phone System will drop off next month. The Total Available Cash Balance is \$1,518,883.52. The Gross Sales Tax Collections, Net Capital Improvement Sales Tax Collections, Gross Sales Tax Receipts, and Gross Sales Tax by Month is included and was reviewed. Mike Edwards motioned to approve the spreadsheet totals for December 2011; Estella Morrison seconded. Motion approved.

**3. Approval: Guttering for Fire Station:** Kent Cantrell, Fire Chief began the discussion. This project was slated for fiscal year 2013 but Fire Department staff is requesting that it be moved forward and complete during the current fiscal year. Another project slated for the current year is concrete repairs. Inadequate drainage of the gutters along the North side of the station lead to the break up in that area. The drainage repair requires buried drainage pipes to direct flow from the gutters to the storm sewer and will require cutting into the concrete for installation so the gutters should be installed prior to the concrete replacement. The request is to allocate up to \$9,000 for cutting, burying, and attaching to the building. The bid for downspout and leaf screen installation was awarded to McClendon Guttering for an installed price of \$3,430. Bob Ingle motioned to approve; Gene Deckard seconded. Motion approved.

**4. Approval: Replacement Floor Covering:** Kent Cantrell, Fire Chief began the discussion. The current flooring is tile, installed 16 years ago and is chipping, stained, and gouged from the constant foot and equipment traffic. Other Fire Stations that installed the epoxy coating have been happy with them. The bid was awarded to DLP Services, Inc. for an allocation of \$15,000

to complete the project. Bob Ingle motioned to approve; John Hill seconded. Motion approved.

**5. Discussion: Replacement A/C Units at the Fire Station:** The air conditioning units for the Fire Station are slated for replacement in the current fiscal year for \$125,000. The replacement was to install geothermal type units. Recommendations have been sought and it has been decided to forego geothermal units and install high-efficiency heat pumps instead. Staff recommends to install the high efficiency heat pumps at the current estimated cost of \$30,000. Bid proposal will be sought at a later date if the recommendation is favored by the Authority. The Authority was in favor of the heat pumps, Fire Chief Cantrell will proceed with the project.

**6. Discussion: Superior Well Renovation:** Katie Noyd, Parks and Recreation Director began the discussion. The project had been discussed with the Interim Director and the Historic Preservation Commission and has been discussed for many years due to the deterioration of the stone wall and lack of structural maintenance. Patrick Grass put together an estimate for the work including replacing shingles, a new concrete structural wall, new concrete slab, new walkway railing and tuck pointing the foundation for an overall cost of approximately \$62,000. Katie Noyd, Ambrose Buckman, and David Haugland reviewed the site, Nick Pappas is working on a project that pertains to the wells, and Parks and Recreation crews have cleared some of the brush and trees around the Well for visibility. The well is the only well left and is the most photographed. The Authority would entertain looking at specific costs for the wells in the future.

**7. Comments:** None.

**8. Adjourn:** The meeting adjourned at 4:40 pm.

Shannon Stroud/Secretary