

Capital Improvements Authority
Minutes of Regular Meeting
March 14, 2011 - 4:00 p.m.

Present: Jim Alderson, Mike Edwards, Jack Halferty, Bob Ingle, and Carolyn Schutte.

Absent: Estella Morrison and John Hill.

Also Present: David Haugland, City Manager, Steve Marriott, Director of Administrative Services, Chad Birdsong, Public Works Director, Kent Cantrell, Fire Chief, John McGovern, Police Chief, Steve Sellers, Interim Parks and Recreations Director, Larry Murry, Building Official, and Shannon Stroud, Authority Secretary.

Approval of Minutes: Bob Ingle motioned to approve the February 14, 2011 meeting minutes; Jim Alderson seconded. Motion approved.

Approval: Budget Spreadsheet: Authority members reviewed the Budget Spreadsheet for February 2011, presented by Steve Marriott, Director of Administrative Services. The Beginning Balance for February is \$2,072,135.17. Total Revenues are \$67,594.67. Total Expenditures of \$18,599.61 leave a Total Ending Balance of \$2,121,130.23. Committed Funds were reviewed individually. The Total Available Cash Balance is \$1,429,059.89. The Gross Sales Tax Collections, Net Capital Improvement Sales Tax Collections, Gross Sales Tax Receipts, and Gross Sales Tax by Month are included for your review. Mike Edwards motioned to approve the spreadsheet totals for February 2011; Bob Ingle seconded. Motion approved.

3. **Discussion: Retaining Wall at Fire Station:** Kent Cantrell, Fire Chief began the discussion and provided pictures of the wall. The hillside is cutting into the wall; a footer is needed to prevent this. Chief Cantrell doesn't feel that an engineer is needed and has requested assistance from Chad Birdsong, Director of Public Works and his crew. They will proceed and gather details for this project and return to the Capital Improvements Board next month.
4. **Updates: Parks and Recreation Department:** Steve Sellers, Interim Parks and Recreation Director gave updates. Thank you for approving our request to change out the swing sets, add mulch, and put in the walking trail and handicapped accessible fishing dock at Century Park. Steve Sellers met with MoDOT and has engineers working to alter the plan on the 69 Hwy Walking Trail Phase 3. Funds will probably not be requested until Fall 2011 and hope to have the trail operational by this time next year. Parks and Recreation is taking care of their facilities including re-modeling the maintenance shop and fixing numerous problems in the main building, and has money

to operate the youth and adult programs. They are also working with the Good Samaritan Center to start a Community Garden Project this year. Parks and Recreation will visit the Capital Improvements Authority in April to talk about the "Lane of Lights" Project. The project is on Parks ground and they would like to upgrade the electrical service in East Valley Park to add additional displays and create a "Safer" presentation.

5. **Comments:** Specific questions were asked from the updated Capital Improvements Plan FY 2011 Report. AC Units at the Police Station are on the list but are not needed at this time. Airport Maintenance is listed; are they going to visit the Authority with projection detail for their future? Authority members thought the runway needed repair but it is the taxiway that is bad. David Haugland is waiting to hear from the State to know what will need fixed first. The Mayor would like to see consideration given to the Christmas Committee and the old fire station building to store their lights. Haugland reported that someone is inquiring about the old Fire Station building and they have a designated purpose for it. Haugland also stated that \$50,000 - \$70,000 will be trimmed off the budget from the Animal Shelter project. Properties at 328 E. Broadway and 211 E. Excelsior Street are closer to being sold which will also put money back into the Capital Improvements Fund. This is Mayor Schutte's last Capital Improvements Meeting; after the election she is stepping down as Mayor. Bob Ingle noted that a difference is being made with successful progress through Capital Improvements and he would like to see it continue.
6. **Adjourn:** Mike Edwards motioned to adjourn; Bob Ingle seconded. Meeting adjourned at 4:55 pm.

Shannon Stroud
Secretary to the Capital Improvements Authority