

Capital Improvements Authority
Minutes of Regular Meeting
April 11, 2011 - 4:00 p.m.

Present: Jim Alderson, Mike Edwards, Jack Halferty, John Hill (arrived at 4:25 pm), Bob Ingle, and Carolyn Schutte.

Absent: Estella Morrison.

Also Present: David Haugland, City Manager, Steve Marriott, Director of Administrative Services, Chad Birdsong, Public Works Director, Kent Cantrell, Fire Chief, John McGovern, Police Chief, Clint Reno, Police Lieutenant, Larry Murry, Building Official, and Shannon Stroud, Authority Secretary.

Approval of Minutes: Mike Edwards motioned to approve the March 14, 2011 meeting minutes; Jack Halferty seconded. Motion approved.

Approval: Budget Spreadsheet: Authority members reviewed the Budget Spreadsheet for March 2011, presented by Steve Marriott, Director of Administrative Services. The Beginning Balance for March is \$2,121,130.23. Total Revenues are \$38,707.30. Total Expenditures of \$1,999.75 leave a Total Ending Balance of \$2,157,837.78. Committed Funds were reviewed individually. The Total Available Cash Balance is \$1,467,300.75. The Gross Sales Tax Collections, Net Capital Improvement Sales Tax Collections, Gross Sales Tax Receipts, and Gross Sales Tax by Month are included and were reviewed. Bob Ingle motioned to approve the spreadsheet totals for March 2011; Jack Halferty seconded. Motion approved.

3. **Approval: Retaining Wall at Fire Station:** Kent Cantrell, Fire Chief began the discussion and provided pictures of the wall. The project that was discussed last month is to construct a retaining wall along the west side of the fire station. The initial estimate to complete the project is \$50,000.00. This figure is an estimate until the exact location of the property line is determined. The building is in close proximity to the property line; we may need to acquire easements from neighboring property owners, which would inflate the cost of the project. Chief Cantrell would like to do the project in phases when possible. Mike Edwards motioned to begin the project for \$50,000.00; Bob Ingle seconded. Motion approved.

4. **Approval: Funding of Air Conditioner Units at the Police Station:** John McGovern, Police Chief gave updates for the funding. The original units were installed in 1989 and there are 3 units. They want to go out for bid. Woods Heating and Cooling estimates the cost to be more than \$60,000.00. The units will be energy

efficient units. The Authority would like to consider ground source heat as well. A motion was made by Bob Ingle to go out for bid including ground source heat; Jim Alderson seconded. Motion approved.

5. **Comments:** None.

6. **Adjourn:** Mike Edwards motioned to adjourn; Bob Ingle seconded. Meeting adjourned at 4:35 pm.

Shannon Stroud
Secretary to the Capital Improvements Authority