

**Capital Improvements Authority**  
**Minutes of Regular Meeting**  
**May 9, 2011 - 4:00 p.m.**

Present: Jim Alderson, Mike Edwards, Jack Halferty, John Hill (arrived at 4:25 pm), Bob Ingle, and Ambrose Buckman.

Absent: Estella Morrison.

Also Present: Steve Marriott, Director of Administrative Services, Chad Birdsong, Public Works Director, Devery Hunt, Public Works Administrative Assistant, John McGovern, Police Chief, Clint Reno, Police Lieutenant, Larry Murry, Building Official, Katie Noyd, Assistant Parks and Recreation Director, Steve Sellers, Parks and Recreation Director, and Shannon Stroud, Authority Secretary.

**Approval of Minutes:** Bob Ingle motioned to approve the April 11, 2011 meeting minutes; Mike Edwards seconded. Motion approved.

**Approval: Budget Spreadsheet:** Authority members reviewed the Budget Spreadsheet for April 2011, presented by Steve Marriott, Director of Administrative Services. The Beginning Balance for April is \$2,157,837.78. Total Revenues are \$78,842.66. Total Expenditures of \$35,563.04 leave a Total Ending Balance of \$2,201,117.40. Committed Funds were reviewed individually. The Total Available Cash Balance is \$1,495,969.05. The Gross Sales Tax Collections, Net Capital Improvement Sales Tax Collections, Gross Sales Tax Receipts, and Gross Sales Tax by Month are included and were reviewed. Mike Edwards motioned to approve the spreadsheet totals for April 2011; Jack Halferty seconded. Motion approved.

3. **Approval: 2011 Culvert Replacement:** Chad Birdsong, Director of Public Works began the discussion and provided a slide show. The project is a culvert replacement on Wornall Road that is budgeted for the 2011 fiscal year. For this project, \$125,000.00 was budgeted to replace the Wornall culvert and that is the amount requested to begin the engineering with AGC Engineers out of Liberty; they have been used in the past and will be used for this project. The proposal is attached for the scope of services to complete the Wornall culvert and the engineering with a hydraulic analysis to size the new culverts on Woods and Waller Streets, budgeted in 2014. The Wornall culvert project is scheduled to begin later this year. Bob Ingle motioned to begin the project for a cost of \$125,000.00; John Hill seconded. Motion approved.

4. **Approval: Funding of Air Conditioner Units at the Police Station:** Clint Reno, Police Lieutenant gave updates for the funding. Authority member John Hill

recommended using ground source heat for a less expensive choice. The Police Department checked into that option but it was not less expensive due to the difficulty of the installation under the building and throughout the Police Departments parking lot. Three units need replaced and three bids were solicited; George Wood Heating and Cooling, O'Dell Service, and Fagan Company. A bid was not received back from the Fagan Company. Police recommend the bid from George Wood Heating and Cooling in the amount of \$77,950.00 from the Capital Improvements Funds to purchase the 3 air conditioner units. A motion was made by Bob Ingle to approve the request; Jack Halferty seconded. Motion approved.

5. **Comments:** Lane of Lights Expansion Proposal – Steve Sellers, Director of Parks and Recreation, Katie Noyd, Assistant Director of Recreation, Lisa Malay and Kim McElwee, Christmas Committee members presented the challenges, goals, and results of the Expansion Proposal. The Committee has worked with the Lane of Lights for 3 years now. The extension cords are inefficient and create possible safety issues, the temporary electrical panels are large and block the displays, and make access to new display areas inaccessible. The goal is to expand future display areas by approximately 50% and to install underground electrical lines with additional permanent panels and meters. The result is to drive through the Holiday display attracting residents and tourists for a positive community image and economic impact. The total projected cost for the expansion is \$21, 820.00. Public Works will be taking over some of the cost for labor. This is only a discussion item today but the issue will be placed on the June Capital Improvements Agenda for Approval. Authority members thanked Lisa Malay and Kim McElwee and praised their presentation. Parks and Recreation has reviewed their 5 year plan and needs to revise it. Jack Halferty asked for the new plan to be brought to the next meeting.

6. **Adjourn:** Meeting adjourned at 5:00 pm.

Shannon Stroud  
Secretary to the Capital Improvements Authority