

Capital Improvements Authority
Minutes of Regular Meeting
July 8, 2013 - 4:00 p.m.

Present: Gene Deckard, Mike Edwards, Tray Harkins, John Hill, Bob Ingle, Estella Morrison, Mayor Ambrose Buckman.

Absent: None.

Also Present: Sonya Morgan, Councilwoman, Steve Marriott, Director of Administrative Services, Chad Birdsong, Public Works Director, Kent Cantrell, Fire Chief, Katie Noyd, Parks and Recreation Director, Larry Murry, Building Official, Shannon Stroud, Authority Secretary.

1. **Approval of Minutes:** Tray Harkins motioned to approve the June 10, 2013 meeting minutes; John Hill seconded. Motion approved.
2. **Approval: Budget Spreadsheet:** Steve Marriott, Director of Administrative Services briefed the Authority. The Beginning Balance is \$2,668,776.79, Total Revenues of \$44,825.60, Total Expenditures of \$4,830.95, Total Ending Balance of \$2,708,771.44, Total Available Cash Balance of 1,570,972.41, and Committed Funds of \$1,137,799.03 were reviewed for May 2013 by the Authority. The Gross Capital Improvements Sales Tax by Month and Comparison of Revenues were included in the documentation. The line item in Committed Funds for the Police Department Generator was questioned; it has not been approved yet. Mike Edwards motioned to approve the spreadsheet totals for May 2013; Tray Harkins seconded. Motion approved.
3. **Approval: Superior Well Pagoda Rehab:** Chad Birdsong, Public Works Director briefed the Authority. Since discussion at the June meeting, St. Joe Concrete Products was contacted, came and looked at the wall, and submitted a proposal for the block retaining wall. The recommendation from Birdsong is the 1535 square foot wall design which includes a stairway down the hill. The option has a 50 foot x 12 foot tall wall with an 8 foot return on the east end and a stairway on the west end, columns at the top and a black iron fence. Estimated cost including labor and equipment is \$95,470.00. After discussing the area, the condition of the house near the pagoda, and cost from DNR with the Mineral Well Rehab Project, Authority members recommend tabling the issue until further detail is received of the overall picture of both projects. Tray Harkins motioned to table the Superior Well Pagoda Rehab; Gene Deckard seconded. Motion approved.
4. **Approval: Old Fire Station Roof Rehab – Design Work:** Chad Birdsong, Public Works Director briefed the Authority. Apex Engineers was contacted after the June meeting and prepared an estimate for scope of services for engineered drawings of the new roof design based on a previous drawing. The estimate is \$2,500.00 but the request is for design work and not to exceed \$4,000.00. The extra money allowed would cover any unforeseen design issues. Bob Ingle motioned to approve the cost of \$4,000.00 for design work; John Hill seconded. Motion approved.
5. **Update: Mineral Well Rehab:** Chad Birdsong, Public Works Director briefed the Authority. Tom Wall contacted DNR and has had several conversations with various people regarding the reuse of the well water and the wells. The gathering of information and a file search is being done in Jefferson City. Upon completion of the file search, a visit will be made to inspect all

well sites. After all information is collected, the Public Drinking Water Unit Chief will issue a letter to the City regarding the Cities ability to use the wells or not to use them.

6. **Update: Fire Department Parking Lot Report:** The concrete is complete. The \$9,000.00 set aside for guttering will not be used. Asphalt is needed at the Fire Station rather than guttering. Fire Chief, Kent Cantrell spoke with Chad Birdsong for a cost; \$24,400.00 would be needed for asphalt. Public Works can consider completion of the project in conjunction with the consideration of the upcoming Crown Hill Cemetery Road Replacement Project.
7. **Comments:** Golf Course project is progressing; 1,100 square feet has been replaced on hole #3 and #4. John Hill complements the look of the golf course; Tray Harkins would like someone to give them some advice on trimming trees at the course.
8. **Adjourn:** The next meeting is Monday, August 12, 2013. Meeting adjourned at 4:45 pm.

Shannon Stroud/Secretary