

**Capital Improvements Authority
Minutes of Regular Meeting
July 11, 2011 - 4:00 p.m.**

Present: Mike Edwards, Estella Morrison, John Hill, Bob Ingle, and Ambrose Buckman.

Absent: Jim Alderson and Jack Halferty.

Also Present: David Haugland, City Manager, Steve Marriott, Director of Administrative Services, Lieutenant Clint Reno, Kent Cantrell, Fire Chief, Katie Noyd, Assistant Parks and Recreation Director, and Shannon Stroud, Authority Secretary.

Approval of Minutes: Bob Ingle motioned to approve the June 13, 2011 meeting minutes; Estella Morrison seconded. Motion approved.

Approval: Budget Spreadsheet: Authority members reviewed the Budget Spreadsheet for June 2011, presented by Steve Marriott, Director of Administrative Services. The Beginning Balance for June is \$2,233,034.16. Total Revenues are \$85,634.13. Total Expenditures of \$45,727.17 leave a Total Ending Balance of \$2,272,941.12. Committed Funds were reviewed individually. The Total Available Cash Balance is \$1,413,153.18. The Gross Sales Tax Collections, Net Capital Improvement Sales Tax Collections, Gross Sales Tax Receipts, and Gross Sales Tax by Month are included and were reviewed. Mike Edwards motioned to approve the spreadsheet totals for June 2011; John Hill seconded. Motion approved.

3. **Approval: Hall of Waters Telephone and Voicemail System:** Steve Marriott, Director of Administrative Services began the discussion. The telephone and voicemail system at the Hall of Waters is provided by AT&T. The phone lines are plexar and the hosted voicemail system is similar to Call Notes. Various problems have been experienced with both systems; static on the phone lines, the calling tree doesn't transfer callers to specific departments, it sends the call to a voicemail box for each department, voicemails may get hung up for days and the voicemail indicators do not always work. CommWorld sells to local governments and worked with the Police Department to replace their telephone system. Marriott contacted them to design a system for the Hall of Waters building. Stephanie Baker and Steve Marriott attended a demonstration of the new Police Department telephone/voicemail system and were very pleased. The CommWorld quote for a new system in the Hall of Waters Building is \$15,280.62. With additional supplies and installation the total cost is \$16,525.62. Bob Ingle motioned to proceed; Estella Morrison seconded. Motion approved.

4. **Update: Police Department Plaza Area:** Clint Reno, Police Lieutenant began the update. All dirt was removed from the front plaza area, foam board was added, lights

were updated, new lettering was purchased and placed at the top of the building so the finished look is more like a Police Station. The Police Station will receive new HVAC units next week. The building is in good shape but their parking lot still needs attention.

5. **Update: Fishing Dock at Century Park:** Katie Noyd, Assistant Parks and Recreation Director gave the update. The rails to the fishing dock will go up today to complete the project. A Fishing Derby is being planned.
6. **Comments:** None.
7. **Adjourn:** The meeting adjourned at 4:35 pm.

Shannon Stroud/Secretary