

**Capital Improvements Authority
Minutes of Regular Meeting
November 8, 2010 - 4:00 p.m.**

Present: Jim Alderson, Mike Edwards, Jack Halferty, John Hill, Estella Morrison, and Carolyn Schutte.

Absent: Bob Ingle.

Also Present: David Haugland, City Manager, Steve Marriott, Director of Administrative Services, Chad Birdsong, Public Works Director, Kent Cantrell, Fire Chief, Larry Murry, Building Official, and Shannon Stroud, Authority Secretary.

Approval of Minutes: Mike Edwards motioned to approve the October 11, 2010 meeting minutes; Jack Halferty seconded. Motion approved.

Approval: Budget Spreadsheet: Authority members reviewed the Budget Spreadsheet for October 2010. The Beginning Balance is \$2,108,218.91. Total Revenues are \$56,603.69. Total Expenditures of \$139,196.94 leave a Total Ending Balance of \$2,025,625.66. Committed Funds were reviewed individually. The Total Available Cash Balance is \$991,472.84. The Gross Sales Tax Collections, Net Capital Improvement Sales Tax Collections, Gross Sales Tax Receipts, and Gross Sales Tax by Month are included for your review. Authority members recommend taking the committed funds line items back to the departments for updating. Estella Morrison motioned to approve the spreadsheet totals for October 2010; Jack Halferty seconded. Motion approved.

3. **Discussion: Long Range Capital Improvement Plan:** David Haugland, City Manager began discussion of the attached Long Range Plan. Steve Marriott and David Haugland put together a 5 year plan then reviewed it with Nick Pappas, Planning and Zoning Director and Stephanie Baker, Human Resource Coordinator for a non-bias opinion of the plan. Some projects have money attached to it. Projects were reviewed individually. The plan will be reviewed and updated each year.
4. **Comments:** Authority members think the plan is a good starting point and good tool for prioritizing. The new Parks and Recreation Director should become involved once chosen.
5. **Adjourn:** Mike Edwards motioned to adjourn; Jack Halferty seconded. Meeting adjourned at 4:40 pm.

Shannon Stroud
Secretary to the Capital Improvements Authority