

Capital Improvements Authority
Minutes of Regular Meeting
November 9, 2009 - 4:00 p.m.

Present: Jim Alderson, Mike Edwards, Bob Gerdes, Jack Halferty, and Carolyn Schutte.

Absent: Bob Ingle and Estella Morrison.

Also Present: David Haugland, City Manager, Chad Birdsong, Public Works Director, Devery Hunt, Public Works Administrative Assistant, Kent Cantrell, Fire Chief, Steve Marriott, Director of Administrative Services, Larry Murry, Building Official, Tim Jarman, Director of Golf, and Shannon Stroud, Authority Secretary.

Approval of Minutes: Bob Gerdes motioned to approve minutes of the Meeting on October 12, 2009; Mike Edwards seconded. Motion approved.

Review – Budget Spreadsheet: Steve Marriott, Director of Administrative Services reviewed the Budget Spreadsheet for September 2009. It's basically the same layout as what you're used to from Public Works Administrative Assistant, Devery Hunt, with the 2009 Sales Tax Receipts attached. September's numbers are down, this happens from year to year. The gross and net is flat. The Beginning Balance is \$2,175,437.02. Total Revenues are \$76,528.32. Total Expenditures of \$52,419.65 leave a Total Ending Balance of \$2,199,545.69. Committed Funds were reviewed leaving a Total Spendable Cash Balance of \$1,517,033.95. Bob Gerdes motioned to approve the September totals; Mike Edwards seconded. Motion approved.

3. **Outfitting New Bus:** Public Works Administrative Assistant, Devery Hunt briefed Authority members. The new bus is in. Due to budget constraints, the bus can not be outfitted with graphics or a money vault system. The money vault will cost approximately \$1,005.00 and graphics will cost approximately \$3,500.00. The amount requested from Capital Improvements will not exceed \$5,000.00. Public Works is currently reviewing the idea of a Tiger theme to use for the graphics. Authority members aren't opposed to the Tiger theme but would like Public Works to obtain additional themes to choose from and include bids from local businesses. Bob Gerdes motioned to approve the amount not to exceed \$5,000 with the stipulation that City Council approves the theme; Jack Halferty seconded. Motion approved.
4. **Way Finding Signage:** Larry Murry, Building Official explained that necessary steps have been taken to meet MoDOT requirements to improve Way Finding Signage within the city limits of Excelsior Springs. MoDOT's requirements will change in January 2010. Many months of work have gone into this proposal and if approved the

signs would be put into place before January 2010. Bob Gerdes motioned to approve the allocation up to \$72,000 for Way Finding Signage; Jim Alderson seconded. Motion approved.

- 5. Greens Renovation Project:** Tim Jarman, Golf Director briefed the Authority. Five greens built in the 1940's remain and need renovated. The drainage issues and poor construction make these the hardest to maintain. A bid was received on November 9, 2009 from XGD systems, a highly recommended company by area courses that perform this type of work. Total project cost which has gone from five greens to four and include materials supplied by the Excelsior Springs Golf Course make the total request \$44,995.00. This type of work ensures the surface will be back in play within two to three days. Bob Gerdes suggested a fundraiser such as the one done for the Fire Department and Parks and Recreation. Greg Martin and other members of the Golf Board have the knowledge to assist in the organization of such an event. Authority members asked Tim Jarman to research the Golf Budget and details for a fundraiser to give an update at the next meeting. After further discussion, it was determined that most cities owning public pools and golf courses must maintain them with city funds. Jim Alderson motioned to allocate \$45,000.00 to the Greens Renovation Project; Mike Edwards seconded. The motion passed with four (4) Ayes and one (1) Denied vote.
- 6. Discussion – Replacement of Asphalt Cart Paths:** Tim Jarman, Director of Golf began the discussion to request input to pursue the project. Jarman has already acquired local bids. There are two options listed in the packet. The project would encompass approximately 4.5 miles of existing asphalt and concrete cart paths replacement. In phase I, the hiring of an engineering firm to supply a scope of work would be an option at a cost of \$8,500 - \$10,000. Another option is to bypass that step and have Construction Services perform the work under their standards and guidelines. Authority members would like to view budget numbers from the Golf Course to determine if replacement of the cart paths would help put the Golf Course at a break even status. The Authority thinks this is a decision for the City Council.
- 7. Adjourn:** The meeting adjourned at 5:00 pm.

Shannon Stroud
Secretary to the Capital Improvements Authority