

Capital Improvements Authority
Minutes of Regular Meeting
December 12, 2011 - 4:00 p.m.

Present: Jim Alderson, Ambrose Buckman, Gene Deckard, Mike Edwards, John Hill, and Estella Morrison.

Absent: Bob Ingle

Also Present: David Haugland, City Manager, Kent Cantrell, Fire Chief, Chad Birdsong, Public Works Director, Katie Noyd, Parks and Recreation Director, John McGovern, Police Chief, Larry Murry, Building Official, and Shannon Stroud, Authority Secretary.

Approval of Minutes: Jim Alderson motioned to approve the October 2011 meeting minutes; Mike Edwards seconded. Motion approved.

Approval: Budget Spreadsheet: Authority members reviewed the Budget Spreadsheet for October and November 2011, presented by David Haugland, Steve Marriott, Director of Administrative Services is not in attendance. The Beginning Balance is \$2,112,731.04. Total Revenues are \$55,618.82. Total Expenditures of \$124,389.06 leave a Total Ending Balance of \$2,043,960.80. Committed Funds were reviewed individually. The Total Available Cash Balance is \$1,431,410.77. The Gross Sales Tax Collections, Net Capital Improvement Sales Tax Collections, Gross Sales Tax Receipts, and Gross Sales Tax by Month is included and was reviewed. Gene Deckard motioned to approve the spreadsheet totals for October and November 2011; Mike Edwards seconded. Motion approved.

3. **Approval: Requesting Funds for Maintenance Fund City Wide:** David Haugland, City Manager began the discussion. The request is to allocate \$25,000 to the City Wide Maintenance Fund to cover small to minor maintenance improvements throughout the City. This fund was established before David Haugland was the City Manager and he is requesting that the fund be for City Hall not City wide. Estella Morrison motioned to approve the request for City Hall; Jim Alderson second. Motion approved.
4. **Discussion: Lane of Lights:** Katie Noyd, Director of Parks and Recreation and on behalf of the Christmas Committee, updated the Authority and provided pictures. The electrical improvements have considerably helped the overall program and raised the donations this year by 25%. The improvements have doubled the linear display area, doubled the number of lighted trees, no cables or cords are lying across any drives or walkways, fewer tripped breakers, much easier to turn the lights on and shut them down throughout the park, and visitors to the lane have commented on the difference

they see this year. The Christmas Committee and Parks and Recreation say “Thank You” to the Authority.

5. **Comments:** John Hill worked the Lane of Lights one evening which had a large crowd and he complimented the Christmas Committee for the success of the Christmas Parade. Open house for the Animal Center will be the first of March. The drain at the steps of the Hall of Waters building is almost complete. The rock wall at the Fire Station will begin in the spring.

7. **Adjourn:** The meeting adjourned at 4:42 pm.

Shannon Stroud/Secretary