

SPECIAL WORK SESSION  
CITY OF EXCELSIOR SPRINGS  
EXCELSIOR SPRINGS, MISSOURI  
October 7, 2013

The City Council of the City of Excelsior Springs, Missouri met in a Special Work Session at 5:00 PM on Monday, October 7, 2013 in the Council Chambers of the Hall of Waters Building. The Meeting was called to order by Mayor Buckman.

Roll Call of Members:     Present: Mayor Ambrose Buckman, Mayor Pro-Tem Brad Eales, Councilwoman Sonya Morgan, Councilman Brent McElwee (arrived at 5:30 pm), and Councilman Reggie St. John.

Absent:   None.

Present Representing the City:   David Haugland, City Manager  
  Chad Birdsong, Public Works Director  
  Tom Wall, Utilities Director  
  Kent Cantrell, Fire Chief  
  Bill Ahrens, Zoning Administrator  
  Katie Noyd, Parks and Recreation Director  
  Larry Murry, Building Official

DISCUSSION COMMENTS – SECTION 400.280: PARKING, LOADING, DRIVEWAY REGULATIONS:

Bill Ahrens, Zoning Administrator began discussion and provided ordinance language with changes highlighted in red. The General Section that includes parking spaces and driveways will be defined for dimensions and improvements of parking in commercial use. Improvement of Parking Areas has been enhanced to supply alternative paving materials to achieve aesthetic and environmental objectives. Mayor Pro-Tem Eales advised that Page 3, #1, thickness or minimum depth should be changed to incur less expense. After further discussion, Staff will review other cities to determine the appropriate depth.

DISCUSSION COMMENTS – FEE SCHEDULE:

Chad Birdsong, Public Works Director began discussion and provided documentation from other cities and from Westbrook and Co., P.C., to review and update our fee structure concerning user fees. This information will be helpful to place a combined fee schedule within the upcoming revised city code book. Westbrook and Co., P.C. reviewed the past 5 years of transaction details, interviewed staff, and compared data from surrounding cities to determine what the current fees should be. A spreadsheet is provided, created by Westbrook, to review the process to benefit for future periodic inflationary revisions to the fees. The current fee and proposed fee was reviewed for Right-of-Way, Plan Review, and Street Cut with several questions asked by Mayor Pro-Tem Eales and Councilman McElwee. The discussion of all fees will continue at the next Special Work Session on Monday, October 21, 2013 at 5:00 pm.

Mayor Buckman adjourned the Special Work Session at 5:55 PM.

ATTEST:

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AMBROSE BUCKMAN, MAYOR

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SHANNON STROUD, CITY CLERK