



Excelsior Springs Parks & Recreation Department

Job Title:	Park Ranger	Job Category:	Seasonal Maintenance
Department/Group:	Parks & Recreation	Supervisor:	Parks Superintendent
Location:	Parks & Recreation Maintenance Shop	Closing Date:	April 9 th at 5:00 PM
Level/Salary Range:	A	Position Type:	Part-time/Seasonal Position

Job Description

GENERAL PURPOSE:

- Under the supervision of the Parks Superintendent, patrols the parks and maintains cleanliness of parks.

ESSENTIAL JOB FUNCTIONS:

1. Park Rangers are responsible for patrolling parks during the evenings and weekends.
 - **Main Activities**
 - General upkeep and cleanliness of the parks and trails
 - Opening & Closing buildings and restrooms
 - Interacting with the public
 - Resolve issues quickly between patrons
 - Assist Recreation Coordinator with coaches at practices and delivering items to teams in the evening.
2. Perform other related duties as required

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

- Ability to communicate with the public and diffuse a situation
- Should be in good physical condition
- High School diploma or equivalent; must be at least 18 years of age
- Possession of a valid driver's license

PREFERRED SKILLS:

- Strong customer service skills.
- Ability to follow written and verbal instructions.
- Ability to establish and maintain effective working relations with coworkers and the public.
- Ability to make work-related decisions in accordance with department policies and regulations with minimum of supervision.



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- Working knowledge of the principles and practices of recreational and sports programming, whichever is pertinent.
- Must be flexible and able to adapt to a fast paced environment.
- May be required to lift equipment weighing sixty pounds or more. Position requires frequent standing, walking, and reaching with arms when coaching and supervising coaches. Must have the ability to judge distances and spatial relationships.

ADDITIONAL NOTES

Reviewed By:	Name	Date:	Date
Approved By:	Name	Date:	Date
Last Updated By:	Name	Date/Time:	Date/Time