

**HISTORIC PRESERVATION COMMISSION**  
**Meeting Summary**

September 12, 2018, 5:00 p.m.

**Item 1. Call to Order**

Chairman Bissell called the meeting to order at 5:00 p.m.

**Item 2. Roll Call**

**PRESENT:** David Adams (arrived at 5:05 pm), Betty Bissell, Darryl Coutts, Sylvia Eales, Marilyn Gerdes and Dennis Hartman.

**ABSENT:** Lyndsey Baxter

**STAFF PRESENT:** Councilwoman Liaison Sonya Morgan, Melinda Mehaffy, Economic Development Director, Doug Hermes, City of Excelsior Springs Consultant, and Robin Curfman, Community Development Administrative Assistant.

**Item 3. Approval of Meeting Minutes – August 8, 2018 and August 29, 2018**

Commissioner Coutts made a motion to approve the August 8, 2018 meeting minutes. Commissioner Eales seconded the motion. Motion carried.

Vote: Motion passed 5-0-1

Yes: Commissioners Adams, Bissell, Coutts, Eales and Gerdes.

No: None

Abstain: Commissioner Hartman

Commissioner Eales made a motion to approve the August 29, 2018 meeting minutes. Commissioner Gerdes seconded the motion. Motion carried.

Vote: Motion passed 5-0-1

Yes: Commissioners Adams, Bissell, Coutts, Eales and Gerdes.

No: None

Abstain: Commissioner Hartman

**Item 4. COA's Administratively Approved Since Last Meeting**

No comments on HPC-18-019 – 253 E. Broadway – Roof.

**Item 5. COA: HPC-18-017, An application by Gary and Kim Sanson for a Certificate of Appropriateness for exterior alterations to the building located at 423 S. Thompson for an awning replacement.**

The Commissioners expressed their approval of the color chosen for the new awning and Chairman Bissell asked for a motion.

Commissioner Gerdes moved to approve the replacement of the awning at 423 S. Thompson for Case No. HPC-18-017. Commissioner Coutts seconded the motion.

Vote: Motion passed 6-0-0

Yes: Commissioners Adams, Bissell, Coutts, Eales, Gerdes and Hartman.

No: None

Abstain: None

**Item 6. COA: HPC-18-018, An application by Wayne Davidson for a Certificate of Appropriateness for exterior alterations to the building located at 121 Saratoga for a deck and stairs removal and replacement and painting.**

Mr. Davidson showed the Commissioners the colors that they would like to paint the property, leaving the trim white. After discussion with the Commissioners, it was decided on the color Downing Stone for the Sherwin Williams historic paint choices.

Mr. Davison explained the change in the way the deck will be rebuilt due to building codes.

Commissioner Hartman moved to approve the paint color and removal and replacement of the back deck at 121 Saratoga for Case No. HPC-18-018. Commissioner Coutts seconded the motion.

Vote: Motion passed 6-0-0

Yes: Commissioners Adams, Bissell, Coutts, Eales, Gerdes and Hartman.

No: None

Abstain: None

**Item 7. Training**

Doug Hermes conducted training for the Commissioners. Please see attached slide presentation.

**Item 8. COMMENTS OF COMMISSIONERS**

No Commissioner comments.

**Item 9. STAFF COMMENTS**

Melinda Mehaffy advised the Commissioners that this evening's meeting would be the last meeting for Lyndsey Baxter, as her term expires at the end of this month and she has been asked to join another Committee. Rick Deflon will be joining the Historic Preservation Committee. Mr. Deflon is an architect and will be a knowledgeable addition to the group.

Melinda discussed the September 21<sup>st</sup> training, City of St. Joseph 2018 Certified Local Government Annual Training Work Session, being held in St. Joseph, MO, and volunteered to drive whoever would be interested in attending. Commissioners Eales and Gerdes expressed interest and will be attending with Melinda.

**Item 10. ADJOURN**

Meeting was adjourned at 6:20 p.m.

**The next meeting of the Commission is scheduled for October 10, 2018 at 5 p.m. at the Hall of Waters, 201 East Broadway, Excelsior Springs, Missouri, in the Courtroom.**

Minutes prepared by Robin Curfman, Secretary of Historic Preservation Committee.