

HISTORIC PRESERVATION COMMISSION Meeting Summary

December 12, 2018, 5:00 p.m.

Item 1. Call to Order

Chairman Bissell called the meeting to order at 5:00 p.m.

Item 2. Roll Call

PRESENT: Betty Bissell, Darryl Coutts, Rick deFlon, Sylvia Eales and Marilyn Gerdes.

ABSENT: David Adams and Dennis Hartman

STAFF PRESENT: Councilwoman Liaison Sonya Morgan, Melinda Mehaffy, Economic Development Director, Doug Hermes, City of Excelsior Springs Consultant, and Robin Curfman, Community Development Administrative Assistant.

Item 3. Approval of Meeting Minutes – November 14, 2018

Commissioner Coutts made a motion to approve the November 14, 2018 meeting minutes. Commissioner Gerdes seconded the motion. Motion carried.

Vote: Motion passed 5-0-0

Yes: Commissioners Bissell, Coutts, deFlon, Eales and Gerdes.

No: None

Abstain: None

Item 4. COA's Administratively Approved Since Last Meeting

Melinda Mehaffy reviewed the list of COA's that had been administratively approved since the last meeting, which included the following:

- a. HPC-18-034 – 552 S. Kansas City Avenue – Roof replacement.
- b. HPC-18-036 – 103 Temple Avenue – Installation of driveway at 109 Temple Avenue.

Item 5. COA: HPC-18-033 – An application by Beth Anne Cordova for a Certificate of Appropriateness for a commercial sign for her business located at 401 St. Louis Avenue.

Chairman Bissell asked for the staff report. Doug Hermes presented the staff report.

The applicant contacted staff earlier in the day and apologized that she would not be able to attend the meeting.

Commissioner Gerdes moved to approve the new signage at 401 St. Louis Avenue for Case No. HPC-18-033. Commissioner Coutts seconded the motion.

Vote: Motion passed 5-0-0

Yes: Commissioners Bissell, Coutts, deFlon, Eales and Gerdes.

No: None

Abstain: None

Item 6. COA: HPC-18-035 – An application by Victoria Pelis for a Certificate of Appropriateness for the replacement of windows and front door for her residence at 608 Benton Avenue.

Chairman Bissell asked for the staff report. Doug Hermes presented the staff report. Doug Explained that the staff had not looked at the Boarding House District Survey to obtain more detailed information on this property before writing their staff report and noted that staff had changed their recommendation and believe that approval for all windows to be vinyl windows to match the back two vinyl windows, would be appropriate, in this case.

The Commission recognized that vinyl replacement windows were not usually advisable but in this case because of the non-contributing historic factor of the property and the other renovations that have been done to the house in the past, this would be acceptable.

Commissioner Coutts moved to approve the replacement of all windows with vinyl windows and the approval of the new front door at the residence located at 608 Benton Avenue for Case No. HPC-18-035. Commissioner Eales seconded the motion.

Vote: Motion passed 5-0-0

Yes: Commissioners Bissell, Coutts, deFlon, Eales and Gerdes.

No: None

Abstain: None

Item 7. COA: HPC-18-037 – An application by Emily Brown for a Certificate of Appropriateness for the signage and painting at her business at 461 S. Thompson Avenue.

Chairman Bissell asked for the staff report. Doug Hermes presented the staff report.

Commissioner Eales moved to approve the new signage and painting at the business located at 461 S. Thompson Avenue for Case No. HPC-18-037. Commissioner Gerdes seconded the motion.

Vote: Motion passed 5-0-0

Yes: Commissioners Bissell, Coutts, deFlon, Eales and Gerdes.

No: None

Abstain: None

Item 8. COMMENTS OF COMMISSIONERS

Commissioner Coutts invited everyone over to the Museum after the meeting to see the new lighting.

Chairman Bissell thanked the staff and council liaison for all their hard work this year.

Item 9. STAFF COMMENTS

Melinda Mehaffy thanked the commissioners for their hard work this year.

Melinda explained that Dubious Claims business is doing very well and they are needing to add a cooler to the back of the building and wanted to get their approval for the staff to administratively approve the cooler addition. The Committee agreed, as long as the staff makes sure all setbacks and other City requirements are met.

Melinda also updated the commissioners regarding the progress of the Royal Hotel. She wanted them to be aware that they are working on removing the front porch and will be needing to put up supports for the columns, therefore the road will be partially closed to accommodate this. Melinda also advised that a structural engineer did a walk-through of the building this afternoon with the City Inspector and Codes Inspector and that the City should have a report soon. She will keep them updated as things arise.

Sonya Morgan thanked the Commissioners for their hard work. It was also discussed that there is a training meeting scheduled for June 19-21, 2019, in St. Joseph, MO and that this would be a good event to get as many of the Committee together to attend, as possible.

Item 10. ADJOURN

Meeting was adjourned at 5:32 p.m.

The next meeting of the Commission is scheduled for January 9, 2018 at 5 p.m. at the Hall of Waters, 201 East Broadway, Excelsior Springs, Missouri, in the Council Chambers.

Minutes prepared by Robin Curfman, Secretary of Historic Preservation Commission.