HISTORIC PRESERVATION COMMISSION
Meeting Summary

March 11, 2020, 5:00 p.m.

**Item 1. Call to Order**

Chairman Bissell called the meeting to order at 5:00 p.m.

**Item 2. Roll Call**

**PRESENT:** David Adams, Betty Bissell, Darryl Couts, Rick deFlon, Sylvia Eales, Marilyn Gerdes and Dennis Hartman

**ABSENT:** None

**PUBLIC PRESENT:** 2 in attendance

**STAFF PRESENT:** Melinda Mehaffy, Economic Development Director, Laura Mize, Neighborhood Specialist, Councilmember Liaison Sonya Morgan, and Lisa Morgan, Administrative Assistant, Community Development.

**Item 3. Approval of Meeting Summary – February 26, 2020**

Commissioner Eales made a motion to approve the February 26, 2020 meeting summary. Commissioner Gerdes seconded the motion. Motion Carried.

Vote: Motion passed 7-0-0
Yes: Commissioners: Adams, Bissell, Couts, deFlon, Eales, Gerdes and Hartman.
No: None
Abstain: None

**Item 4. COA’s administratively approved since last meeting: None**

**Item 5. COA: HPC-20-002 – An application by David Rhodus for a Certificate of Appropriateness to fix building issues as suggested by Angie Gaebler (Strata Architecture + Preservation) also putting metal cap on roof at 113 W Broadway.**

Chairman Bissell asked for the staff report. Ms. Mehaffy presented the information as listed in the staff report.

Commissioner Hartman moved to approve Case No. HPC 20-002 for the various exterior alterations at 113 W Broadway.
Commissioner Couts second the motion.

Chairman Bissell asked for the staff report. Ms. Mehaffy presented the information as described in the staff report.

A commissioner asked what level the signage would be on the building.

Mr. Barton explained the signage would be just like the lettering on the Dubious claims building adjoining the Wood Chux building. Mr. Barton also stated he would like to amend his COA to include removing the plywood to reveal the transom.

Commissioner Eales moved to approve Case No. HPC-20-004 with the amended change to remove the plywood to reveal the transom at 455 S Thompson Avenue.

Commissioner Couts second the motion

Vote: Motion passed 7-0-0
Yes: Commissioners: Adams, Bissell, Couts, deFlon, Eales, Gerdes and Hartman.
No: None
Abstain: None

Item 7. COA: HPC-20-005 – An application by Robin Wilkins for a Certificate of Appropriateness to remove stucco, assess the condition of the brick, tuck point brick if needed and paint brick if needed on the building at 116 E. Broadway.

Chairman Bissell asked for the staff report. Ms. Mehaffy presented the information as listed in the staff report.

Ms. Wilkins stated she would like to remove a small portion of the stucco to see what it looks like underneath then come back with a recommendation of what to do, possible water damage behind the stucco. Ms. Wilkins also stated she doesn’t know what’s behind the wood above the door.

Chairman Bissell asked if wooden panels would be an option.

Commissioner Adams asked about the fire wall between her building and Mr. Eales, Ms. Wilkins confirmed that Mr. Eales built a fire wall with the staircase.

Commissioner deFlon stated that brick below may be attached differently than upper brick. The brick may have dimpling if it wasn’t applied properly.
Ms. Wilkins said when she comes back before the commission she would also like to redo the roof if finances allow. Ms Mehaffy requested the commission allow the roof to be administratively approved.

Chairman Bissell asked if the commission was just giving permission to start the process. Ms. Mehaffy said yes.

Commissioner Eales moved to approve Case No. HPC 20-005 for investigation of frontage condition and returning to commission with results, also approving the re-roof to be administratively approved. At 116 E Broadway.
Commissioner Gerdes second the motion.

Vote: Motion passed 7-0-0
Yes: Commissioners: Adams, Bissell, Couts, deFlon, Eales, Gerdes and Hartman.
No: None
Abstain: None

**Item 8. STAFF COMMENTS**

Melinda Mehaffy informed the commission Mr. Jarman at 305 Saratoga began painting the home without a COA tan with white trim. Ms. Mehaffy also asked if the Commission would like to have the annual Historic Preservation letter sent out. Response from all commissioners was yes.

Laura Mize reminded the commissioners June 5th would be the Missouri Preservation meeting in Jefferson City anyone interested in attending let Lisa know.

**Item 9. COMMENTS OF COMMISSIONERS**

Chairman Bissell said in regards to 305 Saratoga it would not be fair to others who have followed the rules in obtaining a COA for projects if he were not be made to do so. She inquired about the enforcement options.

Sonya Morgan (liaison) announced to the commission the Buckley hotel building is going to receive an historic award at Jefferson City in April.

**Item 10. ADJOURN**

Meeting was adjourned at 5:40 p.m.

The next meeting of the Commission is April 22, 2020 at 5 p.m. via Zoom (virtually).

Meeting Summary prepared by Lisa Morgan, Administrative Assistant, Community Development