HISTORIC PRESERVATION COMMISSION
Meeting Summary

Meeting held Virtual via Zoom

April 22, 2020, 5:00 p.m.

Item 1. Call to Order

Chairman Bissell called the meeting to order at 5:05 p.m.

Item 2. Roll Call

PRESENT: David Adams, Betty Bissell, Darryl Couts, Rick deFlon, Sylvia Eales, Marilyn Gerdes and Dennis Hartman

ABSENT: None

PUBLIC PRESENT: 1 in attendance virtually

STAFF PRESENT: Doug Hermes, Planning Consultant, Melinda Mehaffy, Economic Development Director, Laura Mize, Neighborhood Specialist, Councilmember Liaison Sonya Morgan, and Lisa Morgan, Administrative Assistant, Community Development.

Item 3. Approval of Meeting Summary – March 11, 2020

Commissioner Hartman made a motion to approve the March 11, 2020 meeting summary. Commissioner Gerdes seconded the motion. Motion Carried.

Vote: Motion passed 7-0-0
Yes: Commissioners: Adams, Bissell, Couts, deFlon, Eales, Gerdes and Hartman.
No: None
Abstain: None

Item 4. COA’s administratively approved since last meeting: COA: HPC-20-008 - An application by Mark Spohn for a Certificate of Appropriateness for a wooden fence and 10’x10’ shed, tan with white trim, at 504 Benton Ave.

Ms. Mehaffy presented the information regarding the COA administratively approved. Chairman Bissell said she was made aware of the shed and the reasoning for needing administrative approval but did not know about the wood fence. She asked if the fence is to be painted. Ms. Mehaffy replied yes.

Item 5. COA: HPC-20-006 – An application by Bob & Marilyn Gerdes for a Certificate of Appropriateness for a 12’x20’ shed on the southeast corner at 321 W Broadway.
Commissioner Gerdes recused herself from Commission discussion on this matter as she owns the property.

Chairman Bissell asked for the staff report. Mr. Hermes presented the information as listed in the staff report.

Commissioner Hartman moved to approve Case No. HPC 20-002 for the 12’x20’ shed on the southeast corner at 321 W Broadway. Commissioner Couts second the motion.

Vote: Motion passed 6-0-1
Yes: Commissioners: Adams, Bissell, Couts, deFlon, Eales and Hartman.
No: None
Abstain: Gerdes

**Item 6. COA: HPC-20-007** – An application by Laurie Ahart for a Certificate of Appropriateness for 2’x4’ projecting storefront signage at 106 E Broadway Avenue.

Chairman Bissell asked for the staff report. Mr. Hermes presented the information as described in the staff report.

Commissioner Hartman moved to approve Case No. HPC-20-007 for the 2’x4’ projecting sing above the door at 106 E Broadway. Commissioner Gerdes second the motion

Vote: Motion passed 7-0-0
Yes: Commissioners: Adams, Bissell, Couts, deFlon, Eales, Gerdes and Hartman.
No: None
Abstain: None

**Item 7. STAFF COMMENTS**

Melinda Mehaffy thanked the commission for agreeing to do their first virtual meeting.

Laura Mize noted that due to circumstances HPC Preservation Month activities planned by the Commission will have to be delayed until a later time.

**Item 8. COMMENTS OF COMMISSIONERS**

None

Councilmember Sonya Morgan announced to the commission the Buckley hotel building is going to receive an historic award at Jefferson City and instead of the presentation being in April it will be awarded at the yet to be re-scheduled Certified Local Government meeting sometime in the future. Also Ms. Morgan said since May is Historic Preservation Month photos may be taken through the month for submittal.
**Item 9. ADJOURN**
Meeting was adjourned at 5:21 p.m.

The next meeting of the Commission is May 13, 2020 at 5 p.m. via Zoom (virtually).

Meeting Summary prepared by Lisa Morgan, Administrative Assistant, Community Development