

## HISTORIC PRESERVATION COMMISSION Meeting Summary

December 9, 2020, 5:00 p.m.

### **Item 1. Call to Order**

Chairman Bissell called the meeting to order at 5:00 p.m. Via Zoom

### **Item 2. Roll Call**

PRESENT: Betty Bissell, Rick deFlon, Darryl Coutts, Sylvia Eales and Dennis Hartman

ABSENT: David Adams, Marilyn Gerdes

PUBLIC PRESENT: None

STAFF PRESENT: Doug Hermes, Planning Consultant, Melinda Mehaffy, Director of Community & Economic Development, Councilmember Sonya Morgan, City Council Liaison, Laura Mize, Neighborhood Specialist, and Logan Sours, Planner and Lisa Morgan Administrative Assistant.

### **Item 3. Approval of Meeting Summary – November 14, 2020**

Commissioner Hartman made a motion to approve the November 14, 2020 meeting summary. Commissioner Coutts seconded the motion. Motion Carried.

Vote: Motion passed 5-0-0

Yes: Commissioners: Bissell, deFlon, Coutts, Eales and Hartman.

No: None

Abstain: None

### **Item 4. Comments from Visitors: None**

### **Item 5. COA's administratively approved since last meeting: None**

**Item 6. COA: HPC-20-033 - An application by Melynda Casey for a Certificate of Appropriateness for various exterior alterations at 403 S Thompson Avenue.**

Chairman Bissell asked for the staff report. Mr. Hermes presented the staff report.

Chairman Bissell: There are pictures in the packet of the two items the way they look today the commission is to discuss. Does everyone have copies of those pictures? Commissioner Eales Yes. The part they want to tear down does look pretty decrepit and the lack of windows they need to fill in. Commissioner Coutts the part to be torn off appears to look like on a deck is that correct. It looks up in the air and there is nothing underneath it.

Commissioner Eales is the green part in the pictures what they are wanting to tear off. It looks pretty sad.

Chairman Bissell yes it's the wooden add on part they will be tearing off. It is on the backside of the building there is not much visibility.

Commissioner Eales asked Mr. Hermes if the was recommended for approval by the staff. Mr. Hermes said yes it is.

Chairman Bissell said if there were no more questions do we have a motion.

Commissioner Coutts made the motion to approve Case No. HPC 20-033 for a Certificate of Appropriateness for taking off the rear 4 feet and filling in the windows at 403 S Thompson Avenue.

Commissioner Eales second the motion.

Vote: Motion passed 5-0-0

Yes: Commissioners: Bissell, Coutts, deFlon, Eales and Hartman.

No: None

Abstain: None

**Item 7.** COA: HPC-20-034 – An application by Kim Dodgen for a Certificate of Appropriateness to change the existing projecting sign to a 34.5"x29" sign at 246 E Broadway.

Chairman Bissell asked Mr. Hermes for the staff report. Mr. Hermes presented the staff report.

Chairman Bissell asked if everyone could see the photo on the screen or in the packet.

Commissioner Eales yes. Are they wanting to change to the one with the red boarder?

Mr. Hermes Yes that is our understanding.

Commissioner Eales said it looks good.

Chairman Bissell said it looked good and is slightly larger. The sign bracket is already there so it will not do any additional damage to the building.

Commissioner Eales moved to approve Case No. HPC 20-034 for a change in signage.

Commissioner Coutts second the motion.

Vote: Motion passed 5-0-0

Yes: Commissioners: Bissell, Coutts deFlon, Eales and Hartman.

No: None

Abstain: None

**Item 8. Comments from Staff**

Mr. Hermes informed the Commission the proposed new Design Guidelines would be going before the Planning and Zoning Commission December 28<sup>th</sup> at 6:00 pm via zoom, we will share the meeting information with the entire Commission. It would be nice if the Chairman and some of the other Commissioners could participate, it will be a public hearing. The staff will be presenting it as an application from the Historic Commission so it would be very helpful if some could show their support it would be very helpful.

Ms. Mehaffy would like to thank Laura Mize for staying to help everyone get connected to the zoom meeting. It works really well for us for those that don't have internet at home or have difficulty getting oh at home we will continue with this as an option.

Also the Elms has submitted their permit to do work on the interior on the lobby and some other areas of on the first floor. This is something we talked about some time ago, Covid got in the way of them starting and then finances and so now they are ready. They will also start working on the exterior of the building. It was not brought before the Commission it was an emergency situation, they are working on the fire escapes, they had not passed their inspection and they brought us a plan to renovate those fire escapes it will look absolutely no different but they are abating some lead paint and they will be doing repairs one at a time because they cannot close down all four fire escapes at the same time. That's the big project we are looking at right now.

We wish you all a happy holiday season and thank you for everything you have done this past year, I think we've had 34 cases in the past year and we continue to see those grow. Next year we will be working on Saving Americas Treasures. We will also be working on the Historic Preservation plan and we have a grant out that allows us to do story telling which is a part of our heritage tourism plan. So there is a lot going on.

The staff will be working on a retreat January 13 to talk about the next year and putting together some planning for that.

Sonya Morgan said she wish the Commission happy holidays and stay safe during the holiday season and keep moving forward.

**Item 9. Comments from Commissioners:**

Commissioner Eales wished everyone to have a happy holiday.

Chairman Bissell wanted to thank the staff for being such a tremendous support, I've been on the commission long enough that I remember when we had virtually no support. We all have tremendous staff support and we really appreciate it. And also have a happy holiday season.

**Item 10. ADJOURN**

Meeting was adjourned at 5:17 p.m.

**The next meeting of the Commission is January 13, 2021 at 5:00 p.m.**

Meeting Summary prepared by Lisa Morgan, Administrative Assistant, Community Development