

**HISTORIC PRESERVATION COMMISSION  
Meeting Summary**

June 10, 2026

**Item 1. Call to Order**

Susan Blaser called the meeting to order at 5:00 p.m.

**Item 2. Roll Call**

PRESENT: Susan Blaser, Charlie Boothe, Darryl Coutts(5:02pm), Rick DeFlon, Jody Pasalich, and Anna Sue Spohn

ABSENT: N/A

PUBLIC PRESENT: James Sturm

STAFF PRESENT: Mallory Brown, Community Development Director; Joshua Garrett, City Planner; Julia Goldstein, Administrative Assistant, Laura Mize, Neighborhood Specialist, Joel Ramsey, Intern and Councilman Mark Spohn.

**Item 3. Approval of meeting Summary of May 13, 2026.**

Commissioner Spohn made a motion to approve the meeting summary.  
Commissioner Booth seconded the motion. Motion Carried.

Vote: Motion Approved 5-0

Yes: Commissioners Blaser, Boothe, DeFlon, Pasalich and Spohn

No: None

**Item 4. New Business**

**A. HPC-26-013 An Application by James Sturm for several exterior alterations and repairs for the existing structure at 111 E. Broadway Ave.**

Staff report was given by Mallory Brown, recommending approval. The application includes extensive work on the rear exterior of the building, including masonry repair and repainting. There will be new windows, a door, and safety railing added to the roof access. Changes will be made to the entrance of basement to improve security and accessibility. They plan to move the downspout and adjust the grade of the back to provide better drainage. The boundary lines have been cleared up recently; they will move their fence back to encompass the entire lot.

Commissioner Boothe made a motion to approve HPC-26-013 with stated conditions.  
Commissioner Coutts seconded the motion. Motion Carried.

Vote: Motion Approved 6-0

Yes: Commissioners: Blaser, Boothe, Coutts, DeFlon, Pasalich and Spohn

No: None

**B. HPC-26-014 An application by Alissa Szczygiel for new signage at 461 S. Thompson Ave.**

Staff report was given by Mallory Brown, recommending approval.

Commissioner Blaser made a motion to approve HPC-26-014.

Commissioner Coutts seconded the motion. Motion Carried.

Vote: Motion Approved 6-0

Yes: Commissioners Blaser, Boothe, Coutts, DeFlon, Pasalich and Spohn.

No: None

**Item 5. Staff Comments by Mallory Brown**

- A. We have been awarded a grant for preservation of the Isley Neighborhood. Jenny Wolfe with Planning2Preserve was here in April, touring the area and beginning work on The Isley Neighborhood Preservation Plan. When the consultant came to see the area, she noted that the neighborhood is quite small and recommends we increase the “neighborhood” to include the Dairy B, the Isley School and some of the boarding house district. Dairy B has historic value on its own. This could increase the potential to have a local district and eventually a National District.
- B. There will be training offered in Liberty on July 9<sup>th</sup>, 2026, that will cover National Register of Historic Places and Historic Tax Credit Programs.
- C. The sign that was originally approved for the new Mini Mart is not the same as what was approved. The applicants made a sign like what was approved, but they were not happy with the result. They made a new sign that is two rows instead of one, it covers less area and requires less holes in the store front for installation. The colors are different but better complement the storefront.

**Item 6. Commission Comments**

**Item 7. Adjourn. The meeting was adjourned at 5:40 p.m.**

The next meeting of the Commission is currently scheduled for July 8, 2026, at 5:00 p.m.

Meeting Summary prepared by Julia Goldstein, Administrative Assistant.