



Excelsior Springs Parks, Recreation, & Community Center Department

Job Title:	Parks Maintenance Worker I	Job Category:	Maintenance
Department/Group:	Parks, Recreation, and Community Center	Supervisor:	Parks & Open Space Mgr
Location:	Excelsior Springs Parks Maintenance Shop	Closing Date:	Open Until Filled
Level/Salary Range:	D - \$33,038.44+/year	Position Type:	Full-time Hourly

Job Description

GENERAL PURPOSE:

- To perform a variety of skilled and semi-skilled tasks in the construction, maintenance and repair of parks, trails, and recreation facilities and buildings.

ESSENTIAL JOB FUNCTIONS:

1. Performs general duties such as:
 - Mowing and landscaping of parks and other assigned property
 - Assist with installation and maintenance of all parks including playgrounds, basketball courts, shelters, restrooms, equipment and property
 - Perform maintenance on park and recreation vehicles such as mowers, snow blowers, etc
 - Assists in keeping the Maintenance buildings in an organized manner with proper storage of hazardous materials and chemicals
 - Maintain an inventory of maintenance facility duties as directed by the Parks and Recreation Director or Parks Superintendent.
 - Provide supervision of part-time staff, community service help, and interns
2. Perform other related duties as required

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

- High School diploma or equivalent.

PREFERRED SKILLS:

- Strong customer service skills.
- At least one year of general maintenance or construction work including experience in operation of medium and specialized equipment.
- At least one-year experience equivalent with a private landscaping company or municipal park system.
- Work experience in turf maintenance with athletic competition fields and familiarity with baseball and softball field maintenance needs and practices will be beneficial.



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- Ability to establish and maintain effective working relations with coworkers and the public.
- Ability to make work-related decisions in accordance with department policies and regulations with minimum of supervision.
- Must be flexible and able to adapt to a fast paced environment.
- May be required to lift equipment weighing sixty pounds or more.
- Must have the ability to judge distances and spatial relationships.

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Reviewed By:	Name	Date:	Date
Approved By:	Name	Date:	Date
Last Updated By:	Name	Date/Time:	Date/Time